

FORM-3: SECTION 3 RESIDENT CERTIFICATION FORM



Section 3 Resident is a public housing resident or a low or very low income person who lives in the Los Angeles metropolitan area of the Section 3 Covered Project and who has a household income that does not exceed HUD's income limits as described below.
 All Section 3 Resident new hires must complete this form in order to comply with Section 3 reporting requirements (24 CFR Part 135).

PART I: EMPLOYEE INFORMATION (to be completed by Section 3 Resident New Hire)

Name:	Check all that apply: <input type="checkbox"/> Live in HACLA public housing development Site Name: _____
Address:	<input type="checkbox"/> Watts Resident <input type="checkbox"/> HUD Youth Build Program participant <input type="checkbox"/> Income qualified non-public housing resident <input type="checkbox"/> Section 8 program participant (state agency) _____
Phone Number:	Email Address:
Gender: _____	Age Group: 18-24 25-34 35-44 45-64 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
How did you hear about the job?	Are you a Trade Union member? If yes, state: Name _____ Enrollment Date: _____

PART II: INCOME INFORMATION (to be completed by Section 3 Resident New Hire)

Check the box that corresponds to the number of people in your household and income. If the annual household income of your home is within or below the range shown for the number of people in your household, you qualify as a Section 3 Resident. Public housing residents qualify as Section 3 Residents regardless of their income.

Income Eligibility Guideline* (FY 2020 Los Angeles County HUD Income Limits)

Number in Household	1	2	3	4	5	6
Income to not Exceed	\$63,100 <input type="checkbox"/>	\$72,100 <input type="checkbox"/>	\$81,100 <input type="checkbox"/>	\$90,100 <input type="checkbox"/>	\$97,350 <input type="checkbox"/>	\$104,550 <input type="checkbox"/>

**Subject to change annually by HUD*

By signing below, I hereby certify and declare under penalty of perjury under the laws of the United States and the State of California that the above information is true and correct, and further agree to provide the Housing Authority of the City of Los Angeles with documentation verifying my Section 3 eligibility upon request.

Section 3 Resident New Hires Signature: _____ **Date:** _____

PART III: EMPLOYER AND PROJECT INFORMATION (to be completed by Contractor/Vendor)

Company Name:	HACLA Contract No:	Project Name and Location:
Position:	Hire Date:	End Date:
Permanent YES <input type="checkbox"/> NO <input type="checkbox"/>	Training Provided? YES <input type="checkbox"/> NO <input type="checkbox"/>	Total # of Hours Worked:
Benefit Plan? YES <input type="checkbox"/> NO <input type="checkbox"/>	Hourly Rate:	Total Paid to Employee:
Was the new hire sponsored to a Trade Union as a result of this hiring? If Yes, complete the information on the right:	Union Name: Enrollment Date: Fees Paid by:	

By signing below, I hereby certify and declare under penalty of perjury under the laws of the United States and the State of California that, based upon Company's payroll records and personnel file, the information provided in Part III above is true and correct, and that I am authorized on behalf of the Company to make this certification.

Name: _____ **Signature** _____ **Date** _____

HACLA has determined the disclosure of this document, which includes the home address and private financial information of a public housing resident, would constitute an unwarranted invasion of personal privacy per Government Code section 6254(c), and therefore exempts this record from disclosure under the California Public Records Act.